



## APPENDIX – REPORT SHEET

<b>REPORT SHEET – Hospital equipment</b>	<b>0</b>
<i>Project</i>	<b>0.1</b>
Hospital Equipment	
<b>Report period</b>	<b>0.2</b>
January 2013 - March 2014	

<b>Project owner</b>	AICT Kolandoto Hospital	<b>1.1</b>
<b>Report manager/s</b>	Emmanuel Magile	<b>1.2</b>
<b>E-mail &amp; telephone</b>	<a href="mailto:emmamagile@yahoo.com">emmamagile@yahoo.com</a> +255713500823; +255688434389	<b>1.3</b>
<b>Other references</b>		<b>1.4</b>

<b>Progress report summary</b>	<b>2</b>
The project is under a functional condition, all O.T. equipment are still in a good working status; personnel are familiar with its use; and are fully responsible for its care and maintaining them in working condition.	

<b>Activities during the report period</b>	<b>3</b>
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<b>Activities during the report period</b>	<b>3.1</b>
Surgical Operations are performed with optimal post operative prognosis, Operating Theatre members are aware of how important it is to take good care of the O.R. equipment, making sure that they are running and working smoothly through-out the course of surgical operation and cooperating as one team aiming at the same goal.	

<b>Project progress</b>	<b>3.2</b>
<b>Results</b>	
Monitoring of patient's prognosis intra-operative by the use of anaesthetic machines and its monitors give accurate measures including necessary and correct information of what is going on to a patient leading to take appropriate steps should a complication/disaster arise.	
It has become easy to pick early signs of complications to our patients by using the monitors we have.	
Because of good surveillance which give correct information about almost every aspect, the	



performance of surgeries to children even those who are even aged less than 3 months old brings a good prognosis intra and post operatively.  
 Diathermy device has increased the efficiency of surgery by reducing blood loss to a great extent.  
 The Operation lights bring good results because surgeons are able get good light to the operation field and they can work with confidence by seeing and doing exactly what is supposed to be done to patients during surgery.

Surgical instruments have brought an increase in a speed during surgical intervention because right surgical instruments required are available during the course of operation.

<b>Changes in the project’s activities made during the report period</b>	<b>3.3</b>
None	

<b>Changes in personnel made during the report period</b>	<b>3.4</b>
No changes in personnel made	

<b>Changes in the geographic area made during the report period</b>	<b>3.5</b>
None	

<b>New experiences made during the report period</b>	<b>3.6</b>
The new qualified Anaesthetist who joined us since October 2013 has gained experience using the modern anaesthetic machine technology we have at the station, she has the ability to interpret the findings and their relevance to promote optimal surgical outcome.	

<b>Activities since the beginning of the project</b>	<b>4</b>
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<b>Summary of the project’s activities</b>	<b>4.1</b>
<p>The project is still under a good progress.</p> <p>Since the installation of new equipment; the working environment has brought motivation to all O.T. members.          Equipment as well as instruments are being utilised in daily surgical operation list.</p> <p>Routine equipment/instruments care is observed to every team member to make sure that no single failure of use happens unexpectedly and to avoid damage of equipment/instruments.          Necessary medical supplies needed to keep the equipment running is maintained by the responsible personnel in collaboration with the hospital administration.</p>	



<b>Alterations of activities and discrepancies compared to the original project plan</b>	<b>4.2</b>
None	

<b>Project progress</b>	<b>4.3</b>	
Add extra rows as needed.		
Activity	Date and time	Comments
None		

<b>Activity effects</b>	<b>4.4</b>
The project management estimate the effects of the project activities to be precise and will bring challenges to the team to work hard with optimal outcome.	

<b>Departures from the original time plan</b>	<b>4.5</b>
None	

<b>Action specific indicators</b>	<b>4.6</b>
<i>Results</i>	<b>Currently achieved</b>
Annual evaluation	
List from recipient	
Delivery to the recipient	Satisfactory delivery of equipment
Distribution of materials/equipment	Equal distribution achieved.
	<i>Anaesthetic machines</i>
	Major Theatre            1
	Minor Theatre            1
	Maternity Theatre        1
	<i>Diathermy devices</i>
	Major Theatre            1
	Minor Theatre            1
	Maternity Theatre        1
	<i>Operating lights</i>
Major Theatre            1	
Minor Theatre            1	



	<p>Maternity Theatre 1</p> <p><i>Portable SpO2</i></p> <p>Recovery room 1</p> <p>Eye Theatre 1</p> <p><i>Portable ECG monitors</i></p> <p>Recovery room 1</p> <p>Eye Theatre 1</p> <p>Store room 2</p> <p><i>Operation Beds</i></p> <p>Major Theatre 1</p> <p>Minor Theatre 1</p> <p>Maternity Theatre 1</p> <p><i>Mayo trolleys</i></p> <p>Major Theatre 1</p> <p>Minor Theatre 1</p> <p><i>Trolleys</i></p> <p>Major Theatre 1</p> <p>Minor Theatre 1</p> <p>Maternity Theatre 1</p> <p>Eye Theatre 1</p> <p><i>Suction machines</i></p> <p>Major Theatre 1</p> <p>Minor Theatre 1</p> <p>Maternity Theatre 1</p> <p>Store room 1</p> <p><i>Anaesthetist chairs</i></p> <p>General Theatre 4</p> <p>Maternity Theatre 1</p>
Installation of materials/equipment	<p><i>Installation of equipment done include:-</i></p> <p>3 Anaesthetic machines</p> <p>3 Diathermy devices</p> <p>3 Operation lights</p> <p>4 Portable SpO2 monitors</p> <p>2 Portable ECG monitors</p> <p>3 Operation beds</p> <p>2 Mayo trolleys</p> <p>4 Trolleys</p>



	4 Suction machines 5 Stools/anaesthetist chairs
Training of Kolandoto personnel	None

<b>Possible adjustments of the indicators</b>	4.7
I would prefer to present indicator results in figures to make a comparison.	

<b>Other results</b>	4.8
None	

<b>Personnel</b> Add extra rows as needed.	4.9	
<i>Name</i>	<b>Assignment</b>	<b>Active since (date)</b>
Methuselah Charles	Maintenance of Mechanical and Electrical equipment	May 2012
Doto Luhende	Maintenance of Mechanical and Electrical equipment	September 2012
Elizabeth Gabriel	Nurse Anaesthetist	October 2013

<b>Environmental work</b>	4.10
Environmental sanitation as well as Operating Theatre building cleaning is maintained, general and regular cleaning is done routinely, weekly cleaning include roof to bottom by scrubbing the walls, and floor using detergent and water.	

<b>Other notes</b>	4.11
Sincerely we thank you for the support you offered from the first time of installation of equipment and through-out the year, we were able to run smoothly because of your heartfelt supply of materials and supplies which were difficult to get/purchase in our country.	